

## Do you want another way to promote your event?

Send in the event registration form on the reverse side to The Columbia Montour Chamber of Commerce for inclusion in their Community Calendar of Events at

**[www.ColumbiaMontourChamber.com](http://www.ColumbiaMontourChamber.com),  
[www.bloomsburg.com](http://www.bloomsburg.com) and [www.DanvillePA.biz](http://www.DanvillePA.biz)**

## ON-LINE COMMUNITY CALENDAR GUIDELINES

### PURPOSE

The Community Calendar is designed to list activities and events which are of interest to a wide audience from throughout the community, or those activities and events which serve to promote the area itself. "Community wide" is interpreted to mean that an event should be of interest to a cross section of individuals, which goes beyond the organization's membership, and is likely to attract a reasonably large group of participants.

### EXAMPLES

*The types of events that would be suitable for the Calendar include:*

- Major fund-raising events for non-profit organizations  
(Dinner Dances, Banquets, Annual Meetings, Fire Company Carnivals, etc.)
- Significant Entertainment Events  
(BTE, Community Arts Concerts, University Theatrical Productions, Bloomsburg Fair Entertainment, etc.)
- Significant Activities  
(Kiwans Pet and Toy Parade, Fishing Derby at the Park, etc.)

*The types of events that would not be suitable might include the following:*

- Yard and Garage Sales
- Weekly Bingo Sessions
- Small group activities (hoagie sales, pizza sales, car washes, etc.)
- Regular Monthly meetings of any group
- Events which would likely attract only those who are deeply involved with the organization
- Fundraising meals (Chicken & Waffles, Spaghetti Supper, etc.)

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The Chamber will be the ultimate authority on which events are posted on the calendar, and which are rejected. And, The Chamber reserves the right to accept or reject any and all proposed activities.

**COMMUNITY CALENDAR OF EVENTS**  
**PASSWORD REGISTRATION FORM**

ORGANIZATION: \_\_\_\_\_

CONTACT PERSON: \_\_\_\_\_

ORG. ADDRESS: \_\_\_\_\_

CITY: \_\_\_\_\_ STATE/ZIP: \_\_\_\_\_

PHONE #: \_\_\_\_\_ FAX #: \_\_\_\_\_

E-MAIL: \_\_\_\_\_ WEB SITE: \_\_\_\_\_

TYPE OF ORGANIZATION: \_\_\_\_\_

\_\_\_\_\_ Yes, my organization would like to be assigned a password to post events and activities to the Community Calendar of Events.

**GENERAL RELEASE AND ACCEPTANCE OF GUIDELINES**

I/We, the applicant, have read and agree to abide by the guidelines for posting activities enclosed with this Agreement. In addition, I/We do expressly release the organizers and sponsors, individually and collectively, of and from any and all liability for any damage, injury, or loss to any persons or goods which may arise from listing our events/activities. I/We agree to hold harmless the organizers, individually or collectively, for any loss by any reason thereof. It is mutually agreed that all information shown in the guidelines is part of this Agreement, constitutes the whole of the Agreement between the users and the organizers and supercedes any and all prior representations about the community calendar that may have been made verbally or in writing. I/We also agree that if assigned a password, the name(s) of the applicant may be included in any advertising and promotional materials prepared and distributed for the community calendar.

**ACCEPTED:**

**AUTHORIZED:**

\_\_\_\_\_  
Contact Name (Please Print)

\_\_\_\_\_  
Chamber Representative

\_\_\_\_\_  
Organization

\_\_\_\_\_  
Signature/ Date

\_\_\_\_\_  
Signature/ Date

**PLEASE SIGN AND RETURN THIS FORM TO THE COLUMBIA MONTOUR  
CHAMBER OF COMMERCE, 238 MARKET STREET, BLOOMSBURG, PA 17815.  
YOU MAY FAX IT TO US AT (570)784-2661. THANK YOU.**